|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Quality Management Plan | | | | | | | |
| Project Name: UFIX | | | | Project Manager: Team 5 | | | Date: |
| What | | Why | When | How | Who | What | Other |
| Characteristic | Type | Reason | Timing | Method | Owner | Status | Comments |
| Trello | Tasks | To be organised | Continued use | Adding due date to each task | Team 5 | In progress |  |
| Slack | Communication | To be aware of what others are doing | Continued use | Communication between team members | Team 5 | In progress |  |
| Portfolio 1 | Issue Tracking | To keep track on issues | Week 1-12 | We did the team issue tracking as a team with the issues we had and our own issues will be adding by each member to their own portfolio | Team 5 | Complete |  |
| Portfolio 2 | Quality Assurance | To keep track of quality of our work | Week 1-12 | Similar to portfolio 1 however with quality tracking, so we keep up with the quality standard we track all the work we did and see how we can improve. | Team 5 | Complete |  |
| FlowChart | The plan for GUI | So we are aware of what the GUI program will need | December 2018 | We know how the program will function and have an idea of how we will code the program, this is thinking ahead. | Georgio Zeilaa | Complete |  |
| Policy | Rules and laws | To make sure everyone interacting with UFIX are aware of the policies | November 2018 |  |  |  |  |